

**REPORT BY THE EFD GROUP  
IN THE EUROPEAN PARLIAMENT**

**BUDGET ITEM 400**

**BUDGET PERIOD 2011**

**EFD**  
**Europe of Freedom and Democracy**

**AUDITOR'S REPORT**

**Unqualified Auditor's Report**

According to the audit mandate, we have audited the EFD Financial Statement prepared by the Group Accountant for the budget period 2011 ending 31/12/2011 as laid out in pages 1 to 13 of this document.

**Respective responsibilities of the Group and the Auditors**

Pursuant to the rules on the use of appropriation from Budget Item 400 (hereafter "the Rule"), the Group is responsible before the Institution of the conformity of appropriation usage and of the preparation of the group annual financial statements.

We have the responsibility to plan and carry out the required work to verify the financial statement prepared by the political group and to report to the Group with a reasonable assurance our audit opinions.

**Basis of Opinions**

We conducted the audit in accordance with International Standards on Auditing as issued by the IASSB. This standard requires the auditor to plan and carry out his work in such a way as to obtain sufficient and appropriate evidence and explanations to support our audit opinions. An audit includes an examination, on a sample basis, of evidence relevant to the opinions.

The audit work included specific procedures aiming at gathering sufficient and appropriate audit evidence that:

- Expenditures have been charged to the correct item in the budget of the Group;
- Appropriations are available;
- Expenditures are conformed to the Rules governing appropriation item 400;

- Principles of sound financial management have been applied;
- Payment orders are supported by original documentations (or certified true copies);
- Accounts have been laid out in accordance with the harmonised chart of account;
- Accounts have been prepared in accordance with generally accepted accounting principles as laid out in articles 186 to 196 of the Implementing Rules or, that departures are adequately explained by means of note to the prepared accounts.

**Opinions**

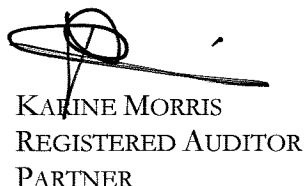
- As a result of our work, we did not identify any material non-conformity with the dispositions laid out in the Rule governing appropriation item 400 or with the Group's internal rules;
- The overall presentation of the income and expense statement and of the balance sheet complies with the chart of account provided with the rules governing the appropriation line 400;
- No departures from generally accepted accounting principles have been established;
- The principle of sound financial management has been applied;
- In our opinion, the balance sheet gives a true and fair view of the state of affairs of the Group at 31/12/2011 and of the revenue and expenses for the 12 months ending 31/12/2011;
- We have received all necessary explanations for the purpose of our work.

Zaventem, 4 april 2012

RSM INTERAUDIT  
LEGALLY REPRESENTED BY



BERNARD DE GRAND RY  
REGISTERED AUDITOR  
PARTNER



KARINE MORRIS  
REGISTERED AUDITOR  
PARTNER

## Contents

	<u>Page</u>
<b><u>Audit report</u></b>	
Balance sheet – Assets	3
Balance sheet – Liabilities	4
Profit and Loss accounts - Statements of revenue	5
Profit and Loss accounts - Statements of expenditure	6
Notes to the annual account	8
Execution of chapter 7, article 1	11
Financial inventory financial year 2011	12

**BALANCE SHEET EFD Group in the European Parliament  
2011**

		<u>2011</u>		<u>2010</u>
	<i>notes</i>			
<b>ASSETS</b>				
<b>FIXED ASSETS</b>				
<b>Chapter 1 Intangible and tangible assets</b>	<b>3</b>			
.1 Intangible assets		0,00		0,00
.2 Tangible assets		21.479,36		14.442,37
<b>Sub total chapter 1</b>		<u>21.479,36</u>		<u>14.442,37</u>
<b>CURRENT ASSETS</b>				
<b>Chapter 2 Debtors, stocks and other working assets</b>	<b>5</b>			
.1 Debtors		12.341,22		823,70
.2 Staff		0,00		403,58
.3 VAT		26.880,69		68.678,63
.4 Stocks		0,00		0,00
.5 Various				0,00
<b>Sub total chapter 2</b>		<u>39.221,91</u>		<u>69.905,91</u>
<b>Chapter 3 Financial assets</b>				
.1 Financial securities	<b>4</b>	0,00		0,00
.2 Cash and cash equivalent		1.200.920,75		920.567,11
<b>Sub total chapter 3</b>		<u>1.200.920,75</u>		<u>920.567,11</u>
<b>Chapter 4 Deferred charges and accrued income</b>				
.1 Deferred charges		4.044,00		0,00
.2 Accrued income		0,00		0,00
<b>Sub total chapter 4</b>		<u>4.044,00</u>		<u>0,00</u>
<b>TOTAL ASSETS</b>		<u>1.265.666,02</u>		<u>1.004.915,39</u>

**LIABILITIES**

	<i>notes</i>	<u>2011</u>	<u>2010</u>
<b>Chapter 1 Reserves</b>			
.1 Carry forward to next budgeting period	1	876.385,18	821.267,85
<b>Sub total chapter 1</b>		<u>876.385,18</u>	<u>821.267,85</u>
<b>Chapter 2 Financial debts</b>			
.1 Financial debts of a residual duration > 1 year		0,00	0,00
.2 Financial debts of a residual duration </= 1 year		0,00	0,00
<b>Sub total chapter 2</b>		<u>0,00</u>	<u>0,00</u>
<b>Chapter 3 Other debts</b>			
.1 Other debts			0,00
.2 Charges settled in current period but paid in next period		307.737,84	168.482,54
<b>Sub total chapter 3</b>		<u>307.737,84</u>	<u>168.482,54</u>
<b>Chapter 4 Deferred income/accrued charges</b>			
.1 Deferred income		81.543,00	0,00
.2 Accrued charges		0,00	15.165,00
<b>Sous Total Chapitre 4</b>		<u>81.543,00</u>	<u>15.165,00</u>
<b>TOTAL LIABILITIES</b>		<u>1.265.666,02</u>	<u>1.004.915,39</u>

**Statement of revenue and expenditure of the EFD Group in the European Parliament**  
2011

	<u>2011</u>	<u>2010</u>
	<i>Notes</i>	
<b><u>Receipts</u></b>		
<i>Chapter 1 Grants and other receipts from the European Parliament</i>		
.1 EP allocation	2.087.629,00	2.201.357,00
.2 Other EP resources	0,00	0,00
<b>Subtotal for Chapter 1</b>	<b><u>2.087.629,00</u></b>	<b><u>2.201.357,00</u></b>
<i>Chapter 2 Own resources</i>		
.1 Interest and assimilated products	13.947,11	5.614,74
.2 Profit on currency exchange	2 0,00	883,74
.3 Miscellaneous		0,00
.5 Amount carried forward from previous financial year	821.267,85	412.684,71
<b>Subtotal for Chapter 2</b>	<b><u>835.214,96</u></b>	<b><u>419.183,19</u></b>
<b>Total receipts</b>	<b><u>2.922.843,96</u></b>	<b><u>2.620.540,19</u></b>
<b>Grand total</b>	<b><u>2.922.843,96</u></b>	<b><u>2.620.540,19</u></b>

<b>Expenditure</b>	<i>Notes</i>	<b>2011</b>	<b>2010</b>
<i>Chapter 1 Staff</i>			
.1 Secretariat missions		337.348,95	316.457,25
.2 Recruitment		1.343,30	6.617,49
.3 Traineeships		170.376,98	123.467,45
.4 Salaries and related costs, fees		133.847,03	68.819,05
.5 Staff training		2.726,40	978,00
.6 Staff representation costs		0,00	0,00
<b>Subtotal for Chapter 1</b>		<b>645.642,66</b>	<b>516.339,24</b>
<i>Chapter 2 Equipment, routine administrative costs and operating costs</i>			
.1 Equipment, operating expenditure, computer-related engineering and maintenance	3	5.254,10	7.713,45
.2 Equipment, telecommunications-related installation and maintenance expenditure, office machinery, furniture and technical installations	3	5.539,95	4.969,62
.3 Stationery and office supplies		3.047,88	2.361,91
.4 Postage and telecommunications		13.498,02	12.133,63
.5 Printing and photocopying costs		8.156,47	4.125,43
.6 Office rental costs		0,00	0,00
<b>Subtotal for Chapter 2</b>		<b>35.496,42</b>	<b>31.304,04</b>
<i>Chapter 3 Documentation, studies and research</i>			
.1 Newspapers, magazines, press agencies and books		23.746,90	14.601,78
.2 Studies and research		0,00	0,00
.3 Databases		2.312,28	0,00
<b>Subtotal for Chapter 3</b>		<b>26.059,18</b>	<b>14.601,78</b>
<i>Chapter 4 Legal and accountancy fees, financial and other charges</i>			
.1 Legal costs		1.397,85	0,00
.2 Accounting costs/audits		5.320,00	4.520,00
.3 Financial charges and losses from currency exchange	2	4.313,54	3.041,43
.4 Translation and interpretation costs		0,00	0,00
.5 Other operating expenditure		0,00	0,00
<b>Subtotal for Chapter 4</b>		<b>11.031,39</b>	<b>7.561,43</b>



	<i>Notes</i>	2011	2010
<i>Chapter 5 Cost of meetings and representation</i>			
.1	Group meetings	51.814,91	62.883,01
.2	Other meetings and conferences	7.385,01	3.546,29
.3	Expenditure on entertainment	15.980,95	15.253,86
.4	Guests	0,00	616,64
.5	Individual fact finding missions of members		0,00
<b>Subtotal for Chapter 5</b>		<b>75.180,87</b>	<b>82.299,80</b>
<i>Chapter 6 Publications and publicity</i>			
.1	Posters, leaflets and booklets	0,00	0,00
.2	Advertising inserts and audiovisual advertising	0,00	0,00
.3	Advertising material, novelty items, telecommunication advertising	17.769,46	0,00
.4	Internet sites + e-publicity	12.311,49	342,80
.5	Visits to institutions, information stands	0,00	0,00
<b>Subtotal for Chapter 6</b>		<b>30.080,95</b>	<b>342,80</b>
<i>Chapter 7 Members of Parliament</i>			
.1	Members' political and information activities, administrative expenses and political and information activities of national delegations <i>(details attached)</i>	1.222.967,31	1.146.823,25
<b>Subtotal for Chapter 7</b>		<b>1.222.967,31</b>	<b>1.146.823,25</b>
<i>Chapter 8 Grants, subscriptions and contributions</i>			
.1	Subsidies	0,00	0,00
.2	Subscriptions	0,00	0,00
<b>Subtotal for Chapter 8</b>		<b>0,00</b>	<b>0,00</b>
<b>Total expenditure</b>		<b>2.046.458,78</b>	<b>1.799.272,34</b>
Credits repayable to European Parliament		0,00	
Amount carried forward to next financial year		876.385,18	821.267,85
<b>Grand total</b>		<b>2.922.843,96</b>	<b>2.620.540,19</b>

## **NOTES TO THE ACCOUNTS BUDGETING PERIOD 2011**

The accounts, hereafter, have been prepared in conformity with:

- the 400 financial rules approved by the Bureau of the European Parliament on 30 June 2003 and revised by the Bureau on 22 March 2006, 11 July 2007 and 20 September 2010, March 2011 and September 2011.
- the internal financial rules of the Group
- the accounting principles and the harmonised accounting plan adopted by the Secretaries General of the political groups.

### **Accounting principles**

1. Movements on the accounts and the balances shall be entered in the accounting ledgers.
2. All accounting entries, including adjustments to the accounts, shall be based on dated and numbered supporting documents, to which they shall refer.
3. The accounting system must be such as to leave a trail for all accounting entries.

The financial statements shall be drawn up in accordance with the generally accepted accounting principles, namely:

- going-concern basis;
- prudence;
- - consistent accounting methods;
- - comparability of information;
- - materiality;
- - no netting;
- - reality over appearance;

Pursuant to Rule 2.5.3 of the Rules on the use of appropriations from budget item 400 the accounts are held on a modified accrual system.

All expenditure relative to activities of the current or previous financial years is registered in the accounts of the current year, upon authorisation by the authorising officer responsible and payment by the accountant, if the actual payment is made no later than during the month following the end of the financial year.

All expenditure of a financial year paid during the month following the end of the financial year is booked on the expenditure accounts of the current financial year and as debt on the balance (chapter III.2).

All expenditure for which actual payment is made later than the end of the month following the closure of the financial period or for risks and future charges is registered in the accounts of the next financial year.

No provisions will be made for expenditure of the current financial period not paid by the end of the month following the end of this financial period or for risks and future charges.

All revenue is registered in the income accounts upon establishment by the authorising officer.

All revenue established and not received in the course of the financial year is registered on a balance sheet account in chapter IV (deferred charges and accrued income).

#### Classification

The classification of the expenditure on the expenditure accounts follows the principle of classification by destination by the accounting plan annexed to the Rules on the use of appropriations from article 400.

#### Note 1: Carry forward to next financial year (art 2.9.2 of the 400 fin. rules):

1: Credits received by our group for the 2011 budgeting period:	2.087.629,00 €
2: Maximum amount of carry forward to next budgeting period:	1.043.814,50 €
3: Remainder at the end of the 2011 budgeting period:	876.385,18 €
4: Credits to be returned to the EP:	0,00 €
5: Carry forward to next financial year:	876.385,18 €

#### Note 2: Exchange policy:

The revenue and expenditure in other currencies are converted in euro following the exchange rate of the bank on the transaction day.

#### Note 3: Depreciations of fixed assets:

Assets with a unit value of 420 Euros or more and being intended to serve the activities of the group on a lasting basis are entered in the inventory and the Group's balance sheet. Fixed assets are to be valued at their acquisition price and depreciated on a monthly basis following the straight line method by the following annual percentages:

Software	25.0 %
Hardware:	25.0 %
Telecommunications and audiovisual equipment:	25.0 %
Technical equipment:	12.5 %
Other installations and machines:	12.5 %
Office furniture:	10.0 %

A recapitulative table of the assets in the balance sheet is annexed

#### Note 4: Valuation method for financial securities:

*Not applicable*

#### Note 5: Valuation of receivables, debts and other assets:

Receivables, debts and other assets are stated at their nominal value. Value reductions on receivables and other assets are accounted for if there is any uncertainty regarding their collectability.

Our group has concluded any substantial long standing (>1 year) financial commitments:

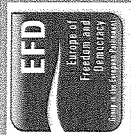
Rent of an office in Bratislava, Slovakia

Rent of a photocopy machine

**DETAIL OF THE EXECUTION OF THE DECENTRALISED CREDITS**  
**CHAPTER 7 ARTICLE 1.**

Ventilation following the accounting plan annexed to the 400 financial rules

<b>CHAPTER /ARTICLE</b>	<b>CATEGORY</b>	<b>EXECUTION 2011</b>	<b>%</b>	<b>EXECUTION 2010</b>	<b>%</b>
1	Staff	183.063,53	14,97%	154.401,12	13,46%
2	Secretariat – equipment and expenses	56.792,70	4,64%	17.182,52	1,50%
3	Documentation, studies and research	184.245,03	15,07%	108.868,02	9,49%
4	Legal, accounting, financial and other operating costs	0,00	0,00 %	0,00	0,00%
52	Other meetings and conferences	214.241,50	17,52%	189.728,21	16,54%
53	Representation costs	400,00	0,03%	378,85	0.03%
54	Guests	49.446,50	4,04 %	37.122,84	3,24%
61	Posters, leaflets and booklets	179.861,84	14,71%	185.175,65	16,15%
62	Advertising inserts and audiovisual advertising	339.082,09	27,73%	438.434,11	38,23%
63	Advertising material, gadgets, publicity by telecommunication equipments	5.250,00	0,43%	15.500,00	1,35%
64	Websites Internet sites + e-publicity	10.000,00	0,82 %	31,93	0,00%
65	Visits to institutions; information stands	584.12	0,05 %	0,00	0,00%
	<b>TOTAL ARTICLE 7.1</b>	<b>1.222.967,31</b>	<b>100 %</b>	<b>1.146.823,25</b>	<b>100,0%</b>



Category and write-down rate	IT software	IT hardware	Telecom- munications equipment	Technical equipment and supplies	Miscellaneo us machinery	Movable property (seats, desks,	Total
	25% (€)	25% (€)	25% (€)	12.5% (€)	12.5% (€)	10% (€)	(€)
<b>Historical cost</b>							
Opening balances (historical cost)	3.843,22	15.871,28	22.692,47	4.119,00	1.345,03	3.803,06	51.674,06
Less Items sold and entered in profit-and-loss account	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Plus Acquisitions during the financial year	0,00	4.526,36	10.467,10	0,00	427,50	0,00	15.420,96
Plus Transfers							
<b>Result Closing balance at historical cost</b>	<b>3.843,22</b>	<b>20.397,64</b>	<b>33.159,57</b>	<b>4.119,00</b>	<b>1.772,53</b>	<b>3.803,06</b>	<b>67.095,02</b>
<b>Accumulated depreciation</b>							
Opening balances (accumulated depreciation)	1.281,08	11.662,33	18.148,48	4.119,00	350,28	1.670,52	37.231,69
Less Accumulated depreciation of items sold and entered in p/l account	0,00	0,00	0,00	0,00	0,00	0,00	0,00
Plus Depreciation charge for the financial year	960,81	2.203,43	4.635,68	0,00	203,75	380,30	8.383,97
<b>Result Closing balance at historical cost</b>	<b>2.241,89</b>	<b>13.865,76</b>	<b>22.784,16</b>	<b>4.119,00</b>	<b>554,03</b>	<b>2.050,82</b>	<b>45.615,66</b>
<b>Written-down</b>							
<b>Net book value of fixed assets on 30/12/2010</b>	<b>2.562,14</b>	<b>4.208,95</b>	<b>4.543,99</b>	<b>0,00</b>	<b>994,75</b>	<b>2.132,54</b>	<b>14.442,37</b>
<b>Net book value of fixed assets on 31/12/2011</b>	<b>1.601,33</b>	<b>6.531,88</b>	<b>10.375,41</b>	<b>0,00</b>	<b>1.218,50</b>	<b>1.752,24</b>	<b>21.479,36</b>