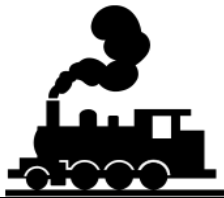




Reimbursement of travel and subsistence expenses¹ of speakers and moderators at European Youth Event (EYE2025)

TRAVEL EXPENSES²

		
Second-class³	Economy-class	Mileage allowance
	Only if distance by rail > 500 km	$\leq 1.000 \text{ km} : \text{€} 0,24/\text{km}$ $1.000 \text{ km} < X < 10.000 \text{ km} : \text{€} 0,15/\text{km}$
on presentation of tickets and/or invoice		Shortest and most economical route
+ transport by public transport to/from train station/airport on presentation of a payment receipt ⁴		In cases of car rental, please note that the rental cost will only be reimbursed if there were no alternative train options.

+

SUBSISTENCE EXPENSES

<u>Subsistence allowance</u>	<u>Accommodation</u>
€60/day⁵	Up to 180€/night⁶
	On presentation of a hotel bill



The amount should be reimbursed in euro by bank transfer.

If the speaker incurs the expenses in a currency other than the euro, the amounts will be converted to euro based on [Inforeuro](https://ec.europa.eu/economy_finance/inforeuro/), the European Commission's official monthly accounting rates. The applicable monthly rate is the month when the reimbursement is made, or, if it is advantageous to the speaker, the month when the expenses were incurred;

¹ For speakers booking their travel and/or accommodation via a Travel agency, please be aware that travel agency fees will not be reimbursed.

² For the purpose of reimbursing travel expenses, the place of departure and return should be in the EU. For speakers located outside the EU, **prior approval is required, so please validate places of departure and return before booking your travel.**

³ Travelling by train in first class may be considered if cheaper. **In this case, prior approval is required, so please request it before booking your train.**

⁴ Taxi costs will not be reimbursed, except if prior approval has been given. Therefore, please request it before booking a taxi.

⁵ This is a flat rate for a **maximum of two days** (the days of the event). Please be aware that personal insurance is not provided (accident, medical or other) during EYE2025. Please make your own arrangements before travelling to EYE2025.

⁶ The European Parliament will reimburse a maximum of two nights. In duly justified cases requiring the prior approval of the European Parliament, a third night could be reimbursed as well.